

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

National Food Security Act, 2013 – Telangana Food Security Rules, 2015 – Notification – Issued.

---

**CONSUMER AFFAIRS, FOOD & CIVIL SUPPLIES (CS.I-CCS ) DEPARTMENT**

**G.O.MS.No. 7**

**Dated: 25/02/2016.**

Read the following:

National Food Security Act, 2013 (No.20 of 2013), dated:10.09.2013.

\*\*\*\*\*

**ORDER:**

The appended Notification will be published in English, Telugu and Urdu languages in the Extraordinary issue of Telangana Gazette and in English and the chief languages of the District concerned in the Gazette of all the Districts in the State.

2. The Director of Printing, Stationery and Stores Purchase (Printing Wing); Andhra Pradesh, Hyderabad is requested to publish the Notification in the Extraordinary issue of the Telangana Gazette. He is also requested to send 50 copies of the Gazette notification to the Government after its publication for record.

3. The Director of Translation, Hyderabad is requested to furnish forthwith the translation of the Notification into the regional languages concerned to the Director of Printing Stationery and Stores Purchase (Printing Wing), Hyderabad to enable them to publish the same in the Telangana Gazette and also in the District Gazette under intimation to the Government.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

DR. RAJAT KUMAR  
EX-OFFICIO SECRETARY TO GOVERNMENT

To:

The Director of Printing, Stationery and Stores,Purchase (Printing Wing),Hyderabad, for publication of the Notification in an extraordinary issue of Telangana Gazette.

Copy to:

The Commissioner of Civil Supplies, Telangana, Hyderabad.

All Collectors (CS) / CRO, Hyderabad/ All District Supply Officers.

The VC & Managing Director, Telangana State Civil Supplies Corporation Ltd., Hyderabad.

The General Manager ( AP& Telangana Region), FCI, Nampally, Hyderabad.

The Principal Secretary, WD &CW Department

The Principal Secretary, Education Department

The Commissioner, School Education Department

The Director, WD &CW Department, Hyderabad.

The Director of Translation, Hyderabad.

The P.S. to Minister for Food and Civil Supplies.

SF/SC

//FORWARDED::BY ORDER//

SECTION OFFICER

GOVERNMENT OF TELANGANA  
(CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.I-CCS) DEPARTMENT)

(G.O.Ms.NO.7

DATED: 25.02.2016)

NOTIFICATION

The Telangana Food Security Rules, 2015, which the State Government proposes to make in exercise of the powers conferred by sub-section (1) of section 40 of the National Food Security Act, 2013 (No.20 of 2013), are hereby published below as indicated in the Annexure.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

DR. RAJAT KUMAR  
EX. OFFICIO SECRETARY TO GOVERNMENT

## ANNEXURE

### TELANGANA FOOD SECURITY RULES, 2015

1. Short title and Commencement	(1) These rules may be called Telangana Food Security Rules, 2015.
	(2) They shall come into force from the date of the publication in the Official Gazette.
2. Definitions	(1) In these rules, unless the context other wise requires – “Act means the National Food Security Act, 2013 [No. 20 of 2013]; “Commission” means State Food Commission constituted for the State of Telangana under sub-rule (1) of rule 3 read with section 16 of the Act; “Commissioner” means the Commissioner of Civil Supplies of the Government of Telangana.
	(2) Words and expressions used and not defined here but defined in the National Food Security Act.
3. Identification of eligible households	<p>(1) The state government shall, as soon as possible, identify-</p> <p>(a) the households to be covered under the Antyodaya Anna Yojana as per the following criteria prescribed by the GOI;</p> <p><b>1. Landless agriculture labourers, marginal farmers, rural artisans/craftsmen such as potters, tanners, weavers, blacksmiths, carpenters, slum dwellers, and persons earning their livelihood on daily basis in the informal sector like porters, coolies, rickshaw pullers, hand cart pullers, fruit and flower sellers, snake charmers, rag pickers, cobblers, destitutes and other similar categories in both rural and urban areas.</b></p> <p><b>2. Households headed by widows or terminally ill persons/disabled persons/persons aged 60 years or more with no assured means of subsistence or societal support.</b></p> <p><b>3. Widows or terminally ill persons or disabled persons or persons aged 60 years or more or single women or single men with no family or societal support or assured means of subsistence.</b></p> <p><b>4. All primitive tribal households.</b></p> <p><b>5. Leprosy Affected persons, HIV Positive patients / families, families of deceased due to starvation and families threatened by Starvation Deaths, Urban and Rural Homeless people and beggars also in addition to those covered by the AAY eligibility as per the GOI guidelines as stated above.</b></p> <p>(b) the priority households: In accordance with such guidelines including Exclusion and Inclusion Criteria notified by the state government :</p> <p><b>1. The Annual family Income ceiling for issue of Food Security Cards is 1.50 Lakhs and below in Rural Areas and Rs.2.00 Lakhs and below in Urban Areas.</b></p> <p><b>2. The land ceiling limit is 3.50 Acres and below for wet land and 7.5 Acres and below for dry land. The mere possession of land shall not alone be the criteria for deciding the eligibility to Food Security Cards. The income on the land prescribed above shall also be taken into consideration. If the income from the land is less than the income ceiling prescribed above, the family shall be entitled for Food Security Card.</b></p>
	(2) The State Government may, at such intervals or any other time, it may deem fit, re-identify the eligible households;
	(3) The State Government may, if it deems fit, by notification, amend the prescribed guidelines from time to time and require fresh survey conducted for the identification of eligible households or take a decision to continue the existing guidelines in respect of Ration Cards till such time the issue of fresh guidelines is considered necessary.

	Chapter – III Grievance Redressal System
4. District Grievance Redressal Officer	(1) The Joint Collector of the district shall be the District Grievance Redressal Officer as designated by the State Government.
	(2) The District Grievance Redressal Officer shall, on receipt of complaint either in writing or personally or through Helpline Call Centre Toll Free No.1967, cause verification of the complaint received and address the concerned to rectify the instance.
	(3) The State Government may also wherever consider necessary take a decision to appoint a full time district Grievance Redressal Officer keeping in view the relevant provision of the National Food Security Act, 2013 [No.20 of 2013].
5. Internal System of Grievance Redressal	(1) The State Government shall set up a robust and efficient internal system of grievance redressal for disposal of the complaints relating to the Act.
	(2) without prejudice to the general provisions contained in sub-rule (1), the internal system for grievance redressal may consists of – (a) a call center based help line with toll – free No 1967 established for registering complaints and providing information to the public; (b) a Web – based grievance redressal portal started for effective implementation of the Act in the State.
	(3) The District Supply Officer of the district shall be the Nodal Officer with regard to Public Distribution System, as designated by the State Government. The Nodal Officer shall 1. Verify, at the end of every month and at each FP shop, the status of supply of food grains to the entitled persons covered under each FP shop, as per the entitlement under the Act. 2. Record in writing, the reasons for non-supply of entitled quantity of food grains to any entitled person. 3. Ensure payment of food security allowance to the entitled person in every case where entitled quantity of food grains has not been supplied due to non-availability of food grains at the FP shop or for any unforeseen reasons, by the end of the 3 <sup>rd</sup> week of the month in which the non-supply occurred. 4. Ensure that a bank account is opened by such person within one month from the date of initial payment of the food security allowance. 5. Register a complaint with the DGRO forthwith where food grains have not been supplied due to any willful lapse of any FP shop dealer.  The food security allowance shall not be payable to an entitled person who does not visit the FP shop to claim his entitlement during the month. Provided that the Nodal Officer may exempt a person from visiting the FP shop and claiming his entitlement, for reasons to be recorded in writing. Provided further that the food security allowance shall not be payable to an entitled person who refuses to claim his entitlement on the ground of quality of food grains or such other grounds.
	(4) The State Government may also consider designating one or more of its officers as Nodal Officers for grievance redressal with regard to Pregnant Women and Lactating Mothers and Children up to the age of fourteen years.
6. Hearing before District Grievance Redressal officers	(1) The District Grievance Redressal Officer shall notify the days and time for receiving the complaints under the Act. The District Grievance Redressal Officers may also nominate an appropriate officer / employee to receive complaints/ Grievances on his behalf.

	(2) A fees of Rs. 100.00 shall be paid with complaints filed by persons other than beneficiary.
	(3) District Grievance Redressal Officer shall conduct such enquiry as per Rule 6 (5), and (a) if he finds any complaint carries substance, may give such directions and relief as enumerated in sub-rule (4) for compliance with the entitlements granted under the Act; (b) if he finds any complaint does not have any substance, discharge the notice.
	(4) The directions and relief that can be provided by the District Grievance Redressal Officer under sub-rule (3) shall be as follows; a) direction for provision of the entitlement not provided within such period not exceeding thirty days; or b) direction for payment of food security allowance within such period not exceeding thirty days; c) direction regarding supervision by an appropriate person / representative, of such provision or payment, as the case may be, under clause (a) and (b) above; d) any other appropriate direction: Provided that such direction shall not include payment of penalty by any public servant and provided further that such direction shall not be inconsistent with the Act.
	(5) The process followed by the District Grievance Redressal officer for the enquiry shall be- a) He will verify whether there is a prima-facie substance in the complaint to proceed in the matter; b) If he is satisfied, that there is prima-facie ground to proceed in the matter, he shall issue a notice to all parties in the case about fixing date, time and place for the hearing; c) On the date fixed for hearing he shall hear the parties and take such evidence as may be given by them; d) If, on the date fixed by him, the complaint or his authorized representative is absent, he may dismiss the complaint; e) If, on the date fixed by him, the defending party is absent he may proceed to enquire the matter ex-parte and decide accordingly; f) He may also, at the request of the parties or suo-motu adjourn the proceedings to some other date with or without cost; g) After the enquiry, the District Grievance Redressal Officer shall give his judgment, which shall clearly state in writing the reasons for his judgment;
	(6) District Grievance Redressal Officer shall have all the powers of a Civil court while trying a suit under the code of Civil Procedure, 1908, and in particular, in respect of the following matters; namely, - a) Summoning and enforcing the attendance of any person and examining him on oath; b) Discovery and production of any document; c) Receiving evidence on affidavits; d) Requisitioning any public record or copy thereof from any court or office; and e) Issuing commissions for the examination of witnesses or documents.
7. Timely disposal of the Complaints.	(1) An inquiry under this rule shall be finalized as soon as may be, but in any case within not more than 90 calendar days of its being seen by the District Grievance Redressal Officer.
	(2) In order to ensure the timely disposal of the complaints, the District Supply Officer from Civil Supplies Dept. the Project Officer (ICDS) of WD & CW Dept. and DEO from School Education Department shall be the Nodal Officers respectively in each district, as designated by the State Government.

	<p>(3) Where the complaint cannot be disposed of within time allowed under Rule 6 (6), in each such case, the District Grievance Redressal Officer shall send a report in writing about the reasons for to the Nodal Officer appointed under sub-rule (1) by the end of the calendar month, but in any case not later than within a week of completion of 90 days referred to in sub-rule (1)</p>
8. Appeal against District Grievance Redressal Officer's orders	<p>(1) Any person aggrieved from an order passed by the District Grievance Redressal Officer may prefer an appeal before the Commission within 30 days of the order.</p>
	<p>(2) An appeal under sub-rule (1) shall be accompanied by such documents and fee as may be prescribed by the State Government.</p>
9. State Food Commission	<p>1) The State Food commission constituted in accordance with the provisions of section 16(2) and (3) of the Act for the purpose of monitoring and review of implementation of the Act. The Commissioner of Civil Supplies &amp; Ex.Officio Secretary shall be the Chair Person of the State Food Commission.</p> <p>(2) The Member Secretary of the Commission shall be of a cadre of Joint Secretary to Government and shall be appointed on ex-officio basis by the State Government as provided in the Act.</p> <p>(3) The other Members shall be appointed by a Selection Committee to be appointed by the Government. The Selection Committee shall prepare a list of probable members and submit to the Government for consideration and recommendation to the Governor for appointment.</p> <p>Provided that, if the Government is not satisfied by the list of names submitted to it, it may ask the Secretary not more than once, to re-examine and come up with a revised list. Government may also add/modify names in the list for recommending to the Governor,subject to the qualifications and criteria laid out in the Act.</p> <p>(4) The salaries and allowances or remuneration payable to and other terms and conditions of service of the Chairperson shall be the same as fixed by the State Government.</p> <p>Provided that if the Chairperson or a Member, at the time of his/her appointment is, in receipt of a pension, other than a disability or wound pension, in respect of any previous service under the Government of India or under the Government of a State, his/her salary in respect of the service as the Chairperson or Member shall be reduced by the amount of that pension including any portion of pension which was commuted and pension equivalent of other forms of retirement benefits excluding pension equivalent of retirement gratuity;</p> <p>Provided further that where the Chairperson or Member if, at the time of his appointment is, in receipt of retirement benefits in respect of any previous service rendered in a Corporation established by or under any Central Act or State Act or a Government company owner or controlled by the Central Government or the State Government, his/her salary in respect of the service as the Chairperson or Member shall be reduced by the amount of pension equivalent to the retirement benefits;</p> <p>Provided also that the salaries, allowances and other conditions of service of the Chairperson or Member shall not be varied to their disadvantage after their appointment.</p> <p>(5) The Commission shall, in consultation with the State Government, determine the number, nature and categories of other officers and the employees required to assist the Commission in discharge of its functions.</p> <p>(6)(a) Notwithstanding anything contained in sub-rule (5), the Commission shall be provided with not less than following administrative and technical staff for proper functioning of the State commission:</p> <p>(i) One Section Officer</p>

	<p>(ii) One Assistant Section Officer</p> <p>(iii) One Data Entry Operator</p> <p>(b) The State Government, apart from drawing from the state services, can also appoint the persons required for some of the above posts on outsourcing basis. The process of recruitment, terms and conditions of the recruitment, remuneration etc., for the posts decided to be filled from open market will be as per the orders issued by the Government from time to time.</p> <p>(c) The Commission shall be entitled to appoint, from time to time consultants required to assist the Commission in the discharge of its functions on terms and conditions to be decided by the Commission in consultation with the Government.</p> <p>(7)(a) The Commission shall meet formally at least once in a month in its headquarters or at its offices in other places or at such other places decided as per the need and importance of implementation of the Act in those places.</p> <p>(b) The quorum for the meeting of the Commission shall be four members.</p> <p>Provided that for a meeting of the Commission to review any previous decision taken by the Commission or for consideration of any issue which could not be decided on account of equality of votes in favour of and against the resolution proposed, the quorum for the meeting shall be all members being personally present</p> <p>(c) The Chairperson of the Commission may instruct the Member-Secretary to call a meeting of the commission to be held at such time and at such place as the Chairperson may direct. In addition, any member of the Commission may request for a meeting of the Commission at any time by sending a notice in writing to the other members and with a copy to the Member Secretary. The notice of all meetings shall be given to the members in writing.</p> <p>(d) The Commission shall be entitled to decide urgent matters by circulation of the paper to all the members.</p> <p>(e) In case of a difference of opinion among the members of the Commission, the opinion of the majority shall prevail and the opinion of the commission shall be expressed in terms of the views of the majority. Each member of the Commission shall have one vote only. The Chairman shall have no casting or second vote.(f) All decisions, directions and orders of the Commission shall be in writing and shall be supported by reasons. The decisions, directions and orders of the Commission shall be available for inspection by any person. Copies of the same shall be made available in the website of the Commission and as in a manner as the Commission may specify.</p> <p>(g) When the Chairperson of the Commission is unable to discharge the functions owing to absence, illness or any other cause, the next senior member of the Commission shall discharge the functions of the Chairperson, until the day on which the Chairperson assumes the charge of his functions.</p> <p>(h) The Member Secretary shall be the Chief Executive Officer of the Commission and shall exercise such powers and discharge such functions, as delegated by the Commission.</p> <p>(8) The Chairperson or any Member may, by notice in writing under his/her hand addressed to the Governor of the State, resign from the office.</p> <p>(9) The State government shall ensure that all the vacancies are filled and the commission is constituted fully with all the seven members as provided in section 16(2) of the Act, i.e One Chairperson, One member secretary and five other members. On account of any vacancy arising out of either resignation or termination or retirement of any member, the government shall fill the vacancy within a period of not more than three months from the date of arising of the vacancy, ensuring due representation of women, SC and ST members not less than stipulated in the Act.</p>
--	--

	<p>(10)(a). The Headquarters of the Commission shall be at Hyderabad, as the State Government may, by notification in the Official Gazette, specify and the Commission may, with the previous sanction of the State Government, establish offices at other places in the State</p> <p>(b) The Commission shall be provided, by the State Government, with all the required physical infrastructure and office amenities and equipment for carrying out its functions smoothly, like conduct of meetings and hearing appeals, receiving and processing complaints and reports, preparation of reports, undertaking any research and impact studies etc., The State Government shall also make available financial support from the Government of India towards meeting the expenses of the Commission.</p> <p>(11) The salaries and other allowances payable to the members and the administrative expenses, including salaries, allowances and pensions payable to or in respect of the officers and other employees of the Commission, shall be charged to the Consolidated fund of the State.</p> <p>(12) The commission shall have the following powers, in addition to the powers provided in section 20 of the Act, for performing its functions.</p> <p>(a) Subject to the provisions of the Act and the rules thereunder, the Commission shall have the power to lay down its own procedure.</p> <p>(b) To hear appeal over the decisions of the District Grievance Redressal Officers. The appeal shall lie within 30 days from the date on which the decision should have been made by or was actually received from the office of DGRO.</p> <p>(c) While making a decision on the appeal or the complaint, the State Food Commission has the power to require the DGRO or any officer responsible for providing any entitlement under the Act to comply with the Provisions of the Food Security Act –</p> <ul style="list-style-type: none"><li>(i) Issue of ration cards or eligibility cards upon satisfying the eligibility criteria.</li><li>(ii) Right to receive food grains at subsidized prices by persons belonging to eligible households under TPDS or ANTYODAYA ANNA YOJANA.</li><li>(iii) Nutritional support to pregnant women and lactating mothers.</li><li>(iv) Nutritional support to Children of six months to 14 years of age, by providing appropriate meal free of charge , through local anganwadi and schools.</li><li>(v) In the case to Children, up to class VIII or within the age group of six to fourteen years, one mid-day meal shall be provided, free of charge, every day, except on school holidays in all schools run by local bodies /govt / govt aided schools.</li><li>(vi) Prevention and management of Child malnutrition by providing meals, free of charge, to children who suffer from malnutrition, through local anganwadi.</li><li>(vii) Implementation of various schemes for realization of entitlements under the Act.</li><li>(viii) Payment of Food Security Allowance.</li></ul> <p>(d) To summon DGRO or any other official involved in the implementation of the Act, against which a grievance/complaint is received or whose presence is felt necessary for disposal of any matter before the commission.</p> <p>(e) To necessitate the presence of the Department officials and implementation staff for any review meeting or training or any other related event.</p>
--	---



	<p>(f) To direct any official to act in pursuance of objectives of the Act or to perform any functions necessitated to implement the provisions of the Act.</p> <p>(g) To decide on the appeals and complaints received and direct the appropriate authority to act accordingly.</p> <p>(h) To award penalties as provided in the Rules for default or breach of provisions of the Act as decided by the Commission.</p> <p>(i) To visit and inspect any stock and delivery point, fair price shop, School, Anganwadi, local authority, office of DGRO or any other office performing designated functions related to the implementation of the Act.</p> <p>(j) To commission any studies or enquiries in pursuit of better understanding of the implementation, impacts of the Act and for necessary improvements in the implementation processes.</p> <p>(13) All orders and decisions of the Commission shall be authenticated by the Member-Secretary or any other officer of the Commission duly authorised by it on its behalf.</p> <p>(14) Any complainant may approach State Food Commission by him/her self directly, in matters relating to distribution of entitled food grains or meals or other cash entitlements or Food Security Allowance as per the Act, in case the complaint is not redressed by the orders passed by the District Grievance Redressal Officer.</p> <p>(15) If the State food commission has passed any strictures against the nodal officer / DGRO, they shall be communicated to their HOD's on record for necessary action.</p>
10. Vigilance Committees	(1) The Vigilance Committees constituted / revamped at different levels shall effectively function, on the due dates.
	(2) The Vigilance Committee(s) consist the following members and be in existence for two years from its constitution.
I) At State level	<p>(a) (I) The Minister of Food &amp; Civil Supplies shall be the Chairman of the committee.</p> <p>(II) The Commissioner of Civil Supplies &amp; Ex Officio Secretary to Government shall be the Vice Chairman.</p> <p>(III) The Deputy Director (CS), Office of the Commissioner of Civil Supplies, shall be the Convener.</p> <p>In addition to the existing members, there shall be other members as per the National Food Security Act, 2013 [No. 20 of 2013], keeping in view the preference and reservations provided.</p>
Vigilance Committee	Details
II) At District Level	<p>a) District Collector shall be the Chairman. Chairperson, Zilla Parishad shall be the Co-Chairman. Joint Collector shall be the Vice Chairman. District Supply Officer shall be the convener.</p> <p>b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.</p>
III) At Mandal Level	<p>a) Revenue Divisional Officer shall be the chairman. Chairperson of Mandal Praja Parishad shall be the Co-Chairman. Tahsildar shall be the Member – convener.</p> <p>b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.</p>
IV) At Village Level	<p>a) Sarpanch shall be the Chairman and Convener.</p> <p>b) In addition to the existing members there shall be other members as per the National Food Security Act, 2014 keeping in view the preferences and reservations provided.</p>
V) At Municipal Corporation Level	<p>a) Chief Rationing Officer in respect of twin cities of Hyderabad and Secunderabad and Joint Collectors for other Corporations shall be the Chairman. Mayor of the Corporation shall be the Special Invitee. District Supply Officer shall be the convener.</p> <p>b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.</p>

VI) At Circle Level	a) District Supply Officer shall be the Chairman. Asst. Supply Officer / Tahsildar shall be the convener.
	b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.
VII) At Division Level	a) Asst. Supply Officer/ Mandal Revenue Officer shall be the Presiding Officer – cum Convener, Corporator of the Division shall be a member b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.
VIII) At Municipality Level	a) Revenue Divisional Officer/ Sub- Collector shall be the Presiding Officer , Mandal Revenue Officer shall be the Convener. b) In addition to the existing members there shall other members as per the National Food Security Act, keeping in view the preference and reservations provided.
IX) At Ward in Municipality Level	a) Mandal Revenue Officer shall be the Presiding Officer – cum-convener and Municipal Councilor shall be a member. b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.
X). At FP Shop ( Urban) Level	a) Corporator of Municipal Corporation/ Councilor of Municipality in whose jurisdiction the FP Shop is situated shall be the Chairman- cum- Convener. b) In addition to the existing members there shall be other members as per the National Food Security Act, keeping in view the preference and reservations provided.
	The Vigilance Committees shall perform such functions and have such powers as are prescribed under Section 29 of the Act.
	The Vigilance Committees shall meet as per the periodicity indicated.
Reports	In addition to sending reports to the District Grievance Redressal Officer as per section 29 of the Act, the vigilance committees at various levels shall send monthly reports to the Tahsildar, RDO/ Sub Collectors, Joint Collector, Collector, Commissioner of Civil Supplies as the case may be.
	(6) The Vigilance Committees may also, in cases where it finds a matter to be of utmost importance , send special report to the authority mentioned in sub- rule (5) above and such authority may take such report as it may deem fit.
11. Social Audit	(1) The State Government shall, as soon as possible, issue detailed guidelines for conduct of Social Audit as per the provisions of section 28 of the Act.
	(2) The guidelines shall inter - alia also provide for the constitution of social audit committees at various levels. The social audit committees shall conduct a social audit of the implementation of schemes under the Act at such intervals and in accordance with such guidelines as may be notified by the State Government.
	(3) No social audit shall be conducted in a manner obstructing conduct of normal work of any state authority.
	(4) No social audit shall be conducted unless a notice of 15 days has been given to the concerned public authorities.
12. Keeping Records in Public Domain	(1) Without prejudice to the general provisions of sub- rule (1) the following documents shall be considered related to entitlements under the Act:- Guidelines notified by the State Government for identification of eligible Priority households. List of beneficiaries under Antyodaya Anna Yojana households or eligible Priority households for distribution under Targeted Public Distribution System under Section 3 of the Act; duly to purifying the data based on Aadhaar Seeding. The entitlements of food grains, including quantity and price of beneficiaries under (b) above;

	Details of the Fair Price Shops in the State, districts block etc. Policy directives issued by the State Government or the Commissioner of Civil Supplies , Telangana to the Collectors , District Grievance Redressal Officers and other officers of the State Government for effective and efficient implementation of the Act.
	(2) All documents and records identified under sub- rule (1) and (2) shall be open for public domain on the web portal maintained for this purpose.
	(3) All documents and records identified under sub- rule (1) and (2) shall be open for public inspection , free of charge, and shall be kept at places mentioned in column (3) of Schedule – A by the authorities indicated in column (4) of the said schedule.
	(4) Any person may , after ensuring receipt of notice of 3 days, to the concerned local authority , inspect such records, free of charge
	(5) Any person may request copies of the records after paying such fee as may be prescribed by the State Government.
	(6) Copies equated under sub-rule (5) shall be given within 15 days of receipt of application along with such fee.
	<b>Chapter-IV</b> <b>Role of Panchayaths and Urban Local Bodies</b>
13. Responsibility of Panchayats and Urban Local Bodies	(1) The State Government may choose to assign such duties at district, Mandal and village level to the Panchayaths, which in its opinion, cannot be conveniently carried out by existing arrangements of service delivery.
	(2) The State Government may choose to assign such duties in municipal areas to the urban local bodies which in its opinion cannot be conveniently carried out by existing arrangement of service delivery.
	<b>Chapter-V</b> <b>Miscellaneous</b>
14. Payment of FoodSecurity Allowance:	(1) The Principles to fix responsibility for failure to provide the entitlements as required by the Act shall be as per Schedule-B. The State Government may modify the schedule-B as per rule 19.
	(2) In case of failure to provide the entitlements as required the Act the beneficiary shall be paid such Food Security Allowance as notified by the Central Government under the provision of section 8 and section 39 of the Act.
	(3) Any Food Security Allowance paid by the State Government shall be recovered from the concerned responsible persons including officers of the State Government according to the principles laid down under sub-rule(1): Provided that the State Government shall bear the cost of the liability of public servants for Food Security Allowance for first year from the commencement of implementation of the Act in the State.
15. Surrender of entitlements under the Act.	(1) A beneficiary may, if he so desired, by applying to the concerned local authority in writing surrender his right-entitlements either temporarily or permanently.
	(2) the entitlement shall be automatically re-instated at the end of the period of such temporary surrender, unless such period of surrender is extended further in writing by the concerned beneficiary.
	(3) Where right has been surrendered permanently by a beneficiary, he may at a subsequent date in writing apply to the concerned local authority for his entitlements to be reinstated, and the said authority shall do so with immediate effect.
16. Feed back of default in provision of entitlements.	The public authority is responsible for provision of entitlements as required by the Act shall, in cases where beneficiary does not turn up to claim the entitlements or has surrendered it under Rule 13, report such event along with beneficiary wise list to such authority as may be prescribed by the State Government.

17.Right to surrender under Rule.14	The state government shall, as soon as possible but within thirty days from the commencement of the implementation of the Act, issue detailed guidelines for exercise of right to surrender under Rule 14 and feedback mechanism under Rule 15. Such guidelines may also include electronic/online mode of documentation etc.
18.Reforms in Targeted Public Distribution System	The State government may, as soon as may be, prescribe detailed guidelines for the reforms in the Targeted Public Distribution System as required by section 12 of the Act.
19. Funding of Expenditure	The State Government shall bear from its exchequer all expenses incurred in implementation of these Rules and the Act, beyond the expenses borne by the Central Government under cost sharing and assistance, as per Section 7 and Section 22 (4) (d) respectively.
20. Modification of Rules	Any amendment to these Rules excepting under Rule 20 below, shall be made as per section 40 of the Act.
21. Power to Remove difficulties	(1) If any difficulty arises in giving effect to the provisions of these Rules, the State Government may, by order, publish in the Official Gazette by making such provisions, not inconsistent with the provisions of the Act and these rules, as appear to it to be necessary or expedient for removing the difficulty; (2) Every order made under this rule shall be laid, as soon as may be after it is made, before each house of the State Legislature.

**Schedule-A**

List of places where Documents shall be kept Open for inspection  
[See Rule 11]

Sl.	Level at which Records to be maintained	Concerned Office	Concerned Officer
(1)	(2)	(3)	(4)
	Documents related to Targeted Public Distribution System		
1.	State Level Records	At Commissioner of Civil Supplies Office	Deputy Director of Civil Supplies, O/o CCS, Hyderabad.
2.	District Level Records	At District Supply Officer's Office	Asst Supply Officer O/o District Supply Officer
3.	Mandal Level Records	At Tehsil Office/ Urban local body Office	Deputy Tahsildar / Superintendent, O/o Tahsildar / ASO
4.	Village Level Records	At Gram Panchyat's Office	Panchayat Secretary/ Village Revenue Officer
5.	Ward level Records	At Municipalities/ Corporation's Office	Municipalities / Corporation's Office
6.	FP shop level Records	FP Shop	Panchayat Secretary/ Village Revenue Officer
7.	Anganwadi Centre level Records	Anganwadi Centre	Anganwadi Teacher/Worker
8.	Primary/Upper Primary School	Primary/Upper Primary School	Head Master of the School

## Schedule-B

### Fixation of Responsibility at Various Levels in Targeted Public Distribution System [See Rule 13 (1)]

Level	Required Action	Responsibility
(1)	(2)	(3)
First	1. Forwarding of Demand for Allotment for eligible households at least three months before the start of year.	Commissioner of Civil Supplies office and Consumer Affairs, Food and Civil Supplies Department.
	2. Issue of yearly allotment by Central Government at least two months before the start of year.	Department of Consumer Affairs, Food and Public Distribution, Government of India.
	3. Communicating yearly allotment received from Government of India to the Managing Director / District Managers Civil Supplies Corporation.	Commissioner of Civil Supplies Office
	4. Deposit of Money by Civil Supplies Food Corporation of India (FCI) / Civil Supplies Corporation (CSC).	District Managers Civil Supplies Corporation (At least 15 days before the month of lifting).
	5. Issue of Release Order (RO) by Food Corporation of India / Civil Supplies Corporation	Area Manager, FCI (At least 10 days before the month of lifting)
Second	6. Lifting of food grains from the godown of Food Corporation of India/Civil Supplies Corporation (CSC).	District Managers of Civil Supplies Corporation
	7. Mandal Level Godown hiring / arranging adequate capacity at least 15 days before start of lifting.	District Managers of Civil Supplies Corporation.
	8. Receiving food grains at Mandal level Godown.	MLS Point in Charges.
Third	9. Deposit of money by Fair Price Shop (FPS) owners for lifting of food grains.	Tahsildar / ASO concerned.
	10. Providing details of money deposited to Godown In-charge / District Managers of Civil Supplies Corporation.	MLS Point in Charges.
	11.Lifting of foodgrains from Block godown by	MLS In-charge and the DT of the area concerned.
	12.Distribution of food grains by FPS owner to beneficiaries	FPS owner / VRO or Inspector of the area.

- A. The DMs TSCSCL shall appoint adequate number of transport contractors with sufficient capacity to ensure timely lifting of food grains from FCI / Civil Supplies Corporation godowns to Mandal godowns.
- B. The agreement with the transport contractors shall contains a provision for recovery of cost as per market rate / FCI or Civil Supplies Corporation economic cost for whichever is higher for the first violation and double the cost for subsequent violations along with invoking of other conditions for terminating the contract.
  - i. If order for lifting is issued in time by the Department to such contractor or hisrepresentative;
  - ii. If adequate space is available in the Mandal godowns;
  - iii. If adequate food grain is available in the FCI / CS Corporation godowns;
- C. DM Civil Supplies Corporation shall prepare movement plan inadvance and monitorit on a daily basis. Daily status of lifting shall also be sent to the CCS & the VC & MD, AP State Civil Supplies Corporation.
- D. The FPS owner shall distribute the food grain to beneficiaries on fixed dates and send a report of lifting of food grain by beneficiaries to District Supply Officer within two days of each such distribution day.
- E. A list of beneficiaries lifting food, not lifting food and food grain remaining at FPS shall also be reported to District Supply Officer by the end of month of distribution. Such information shall be sent by the District Supply Officer to District Grievance Redressal officer every month, who may choose to get it investigated by such public servant, as, he may deem fit.
- F. The FPS owner shall also, at the end of every distribution month, report in writing to the District Supply Officer number of beneficiaries who surrendered their right to receive food grains, along with the surrender letters written by them, and quantity of food grains surrendered.

DR. RAJAT KUMAR  
Ex. Officio Secretary to Government,  
Consumer Affairs, Food and Civil  
Supplies Department,  
Government of Telangana,  
Hyderabad.